

## INTERNAL COMMUNICATION

Ref: IGGL/HR/COM-SH/2023/258

Date: 28.08.2023

## OFFICE ORDER

In line with the provisions of the Sexual Harassment of Women at workplace (Prevention and Redressal) Act, 2013 ("Sexual Harassment Act"), along with its rules, the Internal Complaints Committee (ICC) has been reconstituted with effect from 29.08.2023 with the following members:

1. Ms. Barnali Gogoi, SE (P)- Presiding Officer

2. Mr. Chandra Prakash Bhardwaj, Officer(Admin)- Member

3. Ms. Barbie Rajkhowa, Officer (Marketing) - Member

4. Dr. Shivani Chauhan Barooah, Assistant Professor, TISS, Guwahati- External Member.

Committee has to work towards prevention, prohibition or deter the commission of acts of sexual harassment at workplace to provide a suitable mechanism for the redressal of complaints relating to sexual harassment in line with provisions of the said Act along with its rules.

Rajib Kr Bhattacharyya Chief HR & Compliance Manager

CC:1) CEO, CFO, CPM

2) Committee Members

3) All Employees.

File: