

# Minutes of Pre-Bid Discussion

Wednesday, February 11, 2026

INDRADHANUSH GAS  
GRID LIMITED



**Name of Work:** HIRING OF PROJECT MANAGEMENT CONSULTANT (PMC) FOR CONSTRUCTION MANAGEMENT OF PHASE-III

**Tender No.:** IGGL/GHY/C&P/PMC\_III(C)/02-26 dated 03.02.2026 (E-tender No. IGGL 100105)

## **MEMBERS' PRESENT: (Meeting was held through Video conference system)**

Indradhanush Gas Grid Limited (IGGL):	Participant / Participating Agencies:
i. Mr. Debashish Boruah, SO (C&P) ii. Mr. Indraneel Bharadwaj, E (Project)	i. Mr. Manjil Nath – Tractebel Engineering (P) Ltd. ii. Mr. Amit Kumar – VCS Quality Services (P) Ltd. iii. Mr. Jagriti Krishna Dewangan – Indian Oil Corp. Ltd. iv. Mr. Kapil Chaturvedi – MECON Ltd. v. Mr. Gagan Sharma – Pipeline Engineering Consultants (P) Ltd.

## **GIST OF DISCUSSION:**

- 1) Pre bid meeting was held through video conferencing wherein 05 (Five) nos. of participants attended the meeting virtually.
- 2) Prospective bidder's queries and IGGL replies are as follows for information to all concerned:

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1	II	20	(a)	Documents for Sl. No. B & C	Bidder understands that following documents need to be submitted for Sl. No. B & C  For Sl. No. B: - Undertaking by Head of HR Department (Format B) - Annexure to Format B - Bio data of key personnel - Company ID Card & ECR  For Sl. No. C - Undertaking by Head of HR Department (Format C) - Annexure to Format C - Company ID Card & ECR  Please Confirm.	Bidder understanding is correct.  However, Undertaking by head of HR dept. is another document (certifying that listed employees are on permanent pay roll as on BDD) which needs to be furnished apart from Format-B & Format-C
2	III	84	-	BDS (Defect Liability Period)	Bidder understands that Defect Liability Period: NOT APPLICABLE, please confirm if the clause on liability for damages due to gross negligence within 12 months after provisional acceptance still applies.	DLP is not applicable.
3	IV	126	3.15.2	Liabilities	Our understanding is that if DLP is not applicable, this liability should not apply either.  Please Confirm	Liability as mentioned in GCC 3.15.2 will be applicable as this is not related to DLP.

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4	VI	172	1.2	Project Description Notes	Two different length of pipeline for Section-11 are mentioned in Note (i) & (ii) Please provide the correct the pipeline length considered in this tender.	For all tends and purposes of this tender, length of pipeline is to be considered as 48 Km.
5	VI	204	Part-5	Time Schedule	Bidder understands that the deployment of Construction Supervision manpower shall be for 18 Months (21 Months - 03 months closure = 18 Months).  Please confirm.	Bidder understanding is correct.
6	VI	188	-	...minimum Construction Manpower required to be deployed by the PMC is:  $((04 \times X) + 01) + (02 \times X) = (06 \times X) + 01$	Considering three (4) Spreads (3 spreads in Section 10 Dimapur-Kohima– Imphal pipeline and 1 spread in Section 11 Siliguri-Gangtok pipeline), the minimum manpower required will be:  $06 \times 04 + 01 = 25 \text{ Nos.} \times 18 \text{ Month} = 450 \text{ Man-Month.}$  However, in SOR 300 Man-Month is mentioned.  Bidder understands that Minimum Manpower mentioned in tender is indicative. The actual requirement shall be communicated by IGGL during Project execution and payment for same shall be made against SOR SI. No 2.	Bidder's understanding is correct. A ceiling of 18 Man-months has been considered for 18 Months of Project Execution. Minimum Manpower mentioned in tender is indicative and the spread wise manpower deployment will be as per IGGL during actual execution. If in case, the Man-Month quantity gets exhausted during project execution, the same shall be amended based on Project requirement in line with the existing terms and payment of the contract.
7	VI	188	-		The Bidder understands that the formula provided for calculating the minimum construction manpower does not include Safety Officers required for the project.  If this understanding is correct, we kindly request you to confirm and provide the number of Safety Officers required.	Safety Officer is to be nominated among the deployed manpower at site with additional responsibilities of monitoring all safety activities on the job and report his / her findings to PMC.
8	VI	184	8.4	Consultant's Manpower	The Qualifications and experience required for Safety Officer role are not mentioned.  Please provide these details	PMC to finalize suitable candidate among available manpower deployed at site.
9	VI	188	-	Minimum Construction Manpower	There is no requirement of Planning Engineer at Construction Site is mentioned in Tender document. Bidder understand that Planning Manager at EPMC HO will be required, and Site Planning engineer is not required. In case it will be required, payment for same shall be made against SOR SI. No. 2  Please confirm.	Bidder's understanding is incorrect. Site Planning engineer is required for throughout the period of contract including contract closure. Payment is to be considered under SOR SI. No. 2
10	VI	194	12	(xviii)	One senior level PMC personnel should be stationed at IGGL project office (Guwahati)	Bidder's understanding is correct.

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					for day-to-day coordination activities between IGGL & PMC. Bidder understands that payment for same shall be made against SOR Sl. No. 2. i.e. 300 Man-Month for Construction Management. Please confirm.	
11	VI	200	Part:3 (b)	EIA / QRA	Bidder understands that consultant for EIA study will be engaged separately by IGGL. The EIA Study is not in our scope; however, the PMC shall ensure that all recommendation provided by EIA consultant has been finalized and properly implemented. Please confirm.	Bidder's understanding is correct.
12	III	62	33	Compensation for Extended Stay - Not Applicable	Due to extension in project schedule, if required, man-month for only project management activities (Sl. No.2 above) can be extended after mutual agreement. In such eventuality, PMC shall submit the proposal in advance and obtain approval from IGGL for additional man-months.	Bidder understanding is correct.  Extension may be granted (in case delay is not attributable to PMC), based on IGGL's approval, but the unit rates will not change.
13	VII	220	5	-	Bidder understands that due to any delay in project beyond envisaged project schedule, any compensation against Sl. No1 shall not be paid. However, for Sl No. 2, if the Man-Month quantity gets exhausted, the same shall be increased based on Project requirement at the provided unit rate. Please confirm.	
14	II	20	Sl. No. E	Marks allotted to consultant having office in Guwahati	We request IGGL to kindly modify the provision as: "Marks allotted to consultant having office in North-East region or nearby to the location of execution." Alternatively, office establishment may be required only after award of contract and prior to mobilization, instead of at bidding stage.	Tender condition prevails.
15	II	19	Format B & C	Marks Awarded	Kindly clarify the following: 1. Whether the manpower listed under Format-B & Format-C is mandatory for deployment at project site or only for technical evaluation scoring. 2. Whether all listed personnel must be deployed full-time for entire 21-month	1. The manpower listed under Format-B & Format-C can be asked to be deployed as per the need of the project, however, is not mandatory and is sought for technical evaluation scoring.

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					duration or as per project phase requirement.	2. All listed manpower are to be deployed for 18 Months apart from RCM and Planning Engineer who are required to be deployed for 21 Months i.e. including the contract closing period.
16	VII	219	-	SOR / Payment Terms	Manpower deployment and billing appear to be based on man-month basis. Kindly confirm whether one (01) man-month shall be considered as 26 working days (excluding Sundays) or whether the actual number of working days excluding Sundays and declared holidays shall be considered for calculation of man-months for billing and evaluation purposes.	<b>Man-month:</b> All working days as per IGGL calendar of the respective site/region. Maximum working days shall be 26 days in a month. Each Man-month shall be considered as one person working for 26 days for billing and evaluation purposes. Each Man-day shall be considered as one person working for one day.
17	II	9	-	BEC	We request that the executed value of ongoing works may kindly be considered towards meeting the pre-qualification criteria. In this regard, we also request permission to submit work orders of ongoing projects along with the executed value certified by the client.	Refer Additional Note to 1.1 Point number (iv) Page number 10 of tender.
18	-	-	-	Cumulative Deductions	Kindly clarify the maximum cumulative percentage of all deductions envisaged in the tender, including PRS, recoveries linked to Key Result Areas (KRA), LD, and any other applicable deductions.	Maximum LD will be 10% of contract value. This is in addition to 5% PRS amount in case of contractual delay. Apart from the above, against each KRA point, maximum 3% can be deducted individually. However, damages due to gross negligence of the consultant shall be as per GCC 3.15.3
19	VII	-	-	Payment Terms	Please clarify the payment terms applicable for SOR Item No. 2.0.	Refer Notes to Terms & Mode of Payment at Page 216
20	II	18	1.12	BEC Technical Evaluation - Sl. No. B	"Key personnel on permanent payroll of the company for the last five years with minimum experience & educational qualification required as per the bid document"  As per the BEC clause, key personnel are required to be on the permanent payroll of the company for the last five years. Our company has not yet completed five years	Pl. refer to reply against subsequent point no. 21.

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					<p>since incorporation; we have completed four years from the date of incorporation. Accordingly, we understand that the maximum employment period that can be considered for any employee on our permanent payroll is also four years, since the company itself has been in existence only for this duration.</p> <p>We request confirmation that, in such cases where the organization's age is less than five years, the continuous employment of key personnel from the date of incorporation (four years) will be acceptable.</p> <p style="text-align: center;">OR</p> <p>We request you to kindly consider the individual key personnel's five years of experience in the oil and gas field.</p>	
21	II	18	1.12	BEC Technical Evaluation - Sl. No. B	<p>We, Pipeline Engineering Consultants Pvt. Ltd. (PLECO), are a well-reputed organization in India as well as abroad in the Oil &amp; Gas sector. We are associated with many reputed PSUs and other organizations such as Indian Oil Corporation (IOCL), Oil India, HPCL, ONGC, Reliance, etc.</p> <p>We have also successfully completed a project for IGGL, namely: "Detailed Feasibility Report for the Expansion of the NEGG Pipeline Network."</p> <p>As per mentioned clause "Key personnel on permanent payroll of the company for the last five years with minimum experience &amp; educational qualification required as per the bid document"</p> <p>We Request you to kindly amend this clause from Five years to Three Years</p>	Refer Corrigendum No. 1
22	II	20	1.12	BEC Technical Evaluation - Sl. No. E	<p>"Marks allotted to consultant having office in Guwahati."</p> <p>We request you to kindly consider bidders having an office in the North-East Region of India or an office in the state of Assam. However, the bidder will shift its office to Guwahati during the project duration.</p>	Tender condition prevails.
23	VI	189	9.1 a	Scope of Work	<p>Kindly clarify that whether detail engineering of project is under PMC scope of work. Or not.</p>	Detailed Engineering in terms of project execution methodologies such as providing crossing methodologies for critical crossings and detailed engineering required for any / all assistance required in

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						construction management is part of the PMC scope of work of this tender.
24	VI	190	9.2	Material Package	Kindly provide the list of procurement packages under PMC scope for CSW/ML works including scope of work.	Procurement is not part of this tender.
25	VI	-	-	AFC Drawings	Kindly confirm that whether preparation of AFC drawings (Piping assembly, P&ID, Layout, etc) are under scope of PMC or not.	Engineering consultant is already preparing and issuing the required AFC drawings. In case of any additional preparation/issuance of AFC drawings which is not in the scope of existing PMC, may be done through the consultant under this tender vide Extra Work (H) in line-item no. 3 (refer pg. 215)
26	VI	189	9.1 e	Inspection Plan	As per scope of consultant in the tender, Site Acceptance test (SAT) of SCADA, Instrumentation & Telecom systems are mentioned, but nothing related to procurement, design, engineering, Factory Acceptance testing (FAT) is mentioned in the scope of consultant, IGGL to confirm if all material are procured & delivered at site and only Installation & commissioning and SAT are pending which are in the scope of tender.	Bidder's understanding is correct, only Installation & commissioning and SAT are in the scope of tender.
27	VI	186	8.4 (i)	Pipeline Laying & Terminal Works	IGGL to confirm if all systems & works related to Field instruments, Metering skids, GCs, SCADA, Telecom, LDS, PIDWS were tendered, awarded & material are delivered at site and only Installation & commissioning and SAT are pending which are in the scope of tender.	Bidder's understanding is correct.
28	-	-	-	General	IGGL to confirm, Design, Engineering of any Field instruments, Metering skids, GCs, SCADA, Telecom, LDS, PIDWS is required and is included in the scope of tender	Not required as procurement is not part of scope of this tender.
29	-	-	-	General	IGGL to confirm, if any centralized SCADA is present and integration should be done with centralized SCADA.	Yes, centralized SCADA is present and integration with centralized SCADA is required.
30	-	-	-	General	IGGL to provide present status of works & Materials related to Field instruments, Metering skids, GCs, SCADA, Telecom, LDS, OFC, PIDWS systems of sections under the scope of this tender.	The requested details shall be shared with the L1 bidder during Kick off meeting.
31	II	9	Note 1.1	Past Experience	For running contract, bidder is to submit execution certificate issued from EIC stating the value of work completed upto one day prior to the 'final bid due date'.	Execution certificate issued on any date (during the last 7 years) upto one day prior to the 'final bid due date' will be

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					<p>You will appreciate that client issues execution certificate after substantial progress is made in a work. It will be difficult to obtain execution certificate in the tender format which varies case to case, in a short period of interval.</p> <p>However, the details which are being sought against the BEC are available in execution certificate which has been issued in the period stipulated in BEC i.e. in 07 years.</p> <p>By virtue of our long standing experience in industries, obtaining an execution certificate, issued one day prior to final bid opening, will not be possible.</p> <p>We therefore request you to kindly consider execution certificate which has been issued during the last seven (07) years.</p>	<p>considered, provided all the details sought in the BEC are mentioned in that certificate and it meets the BEC required values.</p>
32	II	19	1.12	Bid Evaluation Methodology	<p>We understand that bio-data of key officials stated under clause B are to be submitted along with bid.</p> <p>For category C, bio- data of engineers are not required to be submitted in bid. Please confirm.</p>	<p>Bidder understanding is correct.</p>
33	VI	173	2.1 (v)	Approval of construction drawing and procedures	<p>Bidder understands that the Approval of Construction Drawing will be done by Existing Engineering Consultant. Any additional review and approval of document shall be done on Mutually agreed manhours and same shall be billed against SOR Sl. No. 1.2.</p> <p>Please Confirm.</p>	<p>Bidder's understanding is correct.</p>
34	VI	173	21. (vi)	HAZOP Closure report	<p>Bidder Understands HAZOP closure points pertaining to Engineering Design &amp; P&amp;ID will be updated by Engineering Consultant. Only Site related point is in scope of this tender.</p> <p>Please confirm.</p>	<p>Bidder's understanding is partly correct.</p> <p>All pre-construction-related points including pre-construction HAZOP and preliminary P&amp;IDs will be submitted by existing Engineering Consultant.</p> <p>However, HAZOP study and submission of closure report including issuance of final P&amp;IDs during construction and commissioning are included in the scope of this tender.</p>

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35	IV	126	3.15.1	breach of agreement and/or any default under this contract.	<p>The wording of the Clause implies that for any delay, lack of performance, breach of agreement and/or any default under this contract, the Consultant would be held liable even if the fault is not attributable to the Consultant. This condition is onerous and untenable from the legal standpoint. We propose that the clause be rephrased as below:</p> <p>"Without prejudice to any express provision in the contract, Consultant shall be solely responsible for any delay, lack of performance, breach of agreement and/or any default under this contract if the reason for delay, lack of performance, breach of agreement and/or any default is solely attributable to the Consultant.</p> <p>Indirect and Consequential Losses are not excluded from the liabilities of the parties. We suggest that the below clause be included in the conditions of contract in terms of the Government of India's guidelines for public procurement.</p> <p>"Neither Party shall be liable, for any special, consequential, incidental, or indirect damages, or any loss of revenue, loss of profit, loss of production, loss of contract, loss of goodwill or business, third-party punitive damages, suffered by the other Party arising out of or in connection with this Contract.</p>	<p>Tender Condition prevails.</p> <p>However, this clause will be applicable only if PMC is liable/attributable.</p>
36	IV	127	3.16.3	Termination for Convenience	<p>In case the Contract gets terminated for no fault of the Consultant, then it is reasonable and in line with standard practice that the payment due to the Consultant should be governed by payments for the Service Fees attributable to the Services (or part thereof) as executed by the Consultant plus reasonable costs for work in progress including demobilization of the Consultant's Personnel.</p> <p>We suggest modification of the clause as: In case the Contract gets terminated no fault of the Consultant, then the payment due to the Consultant should be governed by payments for the Service Fees attributable to the Services (or part thereof) as executed by the Consultant plus</p>	<p>Tender Condition Prevails</p>

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					reasonable costs for work in progress including demobilization of the Consultant's Personnel.	
37	IV	127	3.16	Termination	<p>It is fair and reasonable to include a provision wherein the Consultant is entitled to terminate the contract in case the Client fails to fulfil its primary obligation of making the payment to the Consultant in terms of the Contract. We suggest that the clause to be suitably modified by adding a subclause as below:</p> <p>The Consultant may, by not less than thirty (30) days' written notice to the Client, such notice to be given after the occurrence of any of the events specified in this clause, may terminate this Contract:</p> <p>(a) if the Client fails to pay any undisputed money due to the Consultant in accordance with the terms and conditions of the Agreement within Thirty (30) days after receiving written notice from the Consultants that such payment is overdue; or                      (b) and on account of prolonged force majeure; or                      (c) Material breach of the contract by the Client</p>	Tender Condition Prevails
38	IV	127	3.19	Force Majeure	<p>The inclusions in the force majeure event are quite restrictive and not as per acceptable practice especially in view of the our recent experience with Covid-19 pandemic. Therefore, we deem it fit that the definition of the clause is modified as:</p> <p>"For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Party, and which makes a Party's performance of its obligations under the Contract impossible or so impractical to be considered impossible under the circumstances, including but not limited to the following:</p> <p>a) War/hostilities                      b) Riot or Civil commotion.                      c) Earthquake, flood, tempest, lightning or other natural physical disaster.                      d) Restrictions imposed by the Government or other statutory bodies prevent or delay the execution of the Contract by Consultant</p>	Tender Condition Prevails

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39	IV	127	3.19	General	<p>Please also provide for payment to the Consultant during the period of force majeure by amending this clause to include a provision on the below lines:</p> <p>"During the period of inability to perform due to force majeure, the Consultant the Consultant, upon instructions by the Client, shall either:</p> <p>I. demobilize, in which case the Consultant shall be reimbursed for additional costs they reasonably and necessarily incurred, and, if required by the Client, in reactivating the Services.</p> <p>II. Continue with the Services to the extent reasonably possible, in which case the Consultant shall continue to be paid under the terms of this Contract and be reimbursed for additional costs reasonably and necessarily incurred."</p>	Tender Condition Prevails

- 3) All other terms & conditions of the tender document remain unchanged.
- 4) All participating bidders are requested to submit/upload the seal & signed copy of this Pre-bid MOM along with un-priced bid as their acceptance.