

Minutes of Pre-Bid Discussion

Monday, August 24, 2026

INDRADHANUSH GAS
GRID LIMITED



Name of Work: HIRING AN AGENCY FOR IMPLEMENTATION OF A QR BASED AUTOMATED ASSET TAGGING SOLUTION FOR IGGL.

Tender No.: IGGL/GHY/C&P/IT/QR/ASSET/100125 dated 19.08.2026 (IGGL E –TENDER NO: IGGL-100125)

MEMBERS PRESENT: (Meeting was held through Video conference system)

<u>Indradhanush Gas Grid Limited (IGGL):</u>	<u>Participant / Participating Agencies:</u>
i. Mr. Tanveer Jalal, CM (C&P) ii. Nilutpal Changkakoti, M (BIS) iii. Hemanga Goswami, E (IT)	i. Mrs. Yadavalli Rukmani, M/s Oasys Cybernetics Pvt. Ltd.

GIST OF DISCUSSION:

- 1) Pre bid meeting was held through video conferencing wherein 02 (Two) nos. of participants attended the meeting virtually.
- 2) Prospective bidder's queries and IGGL replies are as follows for information to all concerned:

Sl. No.	Reference for Tender Document				Bidder's Query	IGGL's Reply
	Sec. No.	Page No.	Clause No.	Subject		
1	VI	146	Clause 3 (SOW)	Scope of Work (SOW): Visual, no-code or low-code workflow designer enabling IGGL administrators to create, modify, and manage automation workflows without deep coding expertise	Will Normal coding be accepted?	Tender conditions prevail.
2	VI	147	5.2.	Scope of Work (SOW): AMC / Warranty Tracking and Alerts	Have all assets been tagged?	IGGL's current assets are not tagged. An exercise involving the IGGL team and the bidder's team shall be undertaken to tag all existing assets upon completion of the software solution implementation.

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3	VI	149	7. (v).	Scope of Work (SOW): Provide existing asset data in the agreed migration template format for import into the new ITAM platform.	a) What is the volume of data to be migrated? b) Will the department populate the additional column provided by the bidder?	a) The volume of data to be migrated is limited. Current asset information (approx. 1000 records of IT and Non-IT assets) is maintained in few excel files. The exact data volume may be assessed by the successful bidder during implementation. b) Yes
4	-	-	-	No of Concurrent Users	How many concurrent users are there. What is it in Milli sec, Micro sec etc.	Need to consider 5 Users to be supported at any time.
5	-	-	-	Max Transaction per Day	What is the number of transactions per day	The bidder shall assess and validate the expected transaction volume during the SRS/finalization and implementation phase and size the solution accordingly.
6	-	-	-	Max Size of Write /Transaction year	Need the maximum size of write transaction per year	The bidder shall assess and validate the expected transaction volume during the SRS/finalization and implementation phase and size the solution accordingly.
7	-	-	-	Any Document Upload Permitted	Is there any document upload required	Yes, any kind of attachment, like image, screenshot, pdf, jpg etc files must be supported.
8	-	-	-	Max Size of File in MB	What is the file Upload size in MB	5MB file per attachment must be supported without any delay on platform response.
9	-	-	-	Max Files per User	What is the file upload per user required	There is no per-user file count limit, users can upload as much as required.
10	-	-	-	Database Backup Policy	What is the database back policy	It must be based on SaaS product Provider; data must be available at any time.

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11	-	-	-	Database Retention Policy	What is database retention policy	It must be based on SaaS product Provider; data must be available at any time.
12	-	-	-	DC - DR Policy	What is Data recovery policy	It must be based on SaaS product Provider. There is no Physical DR required.
13	-	-	-	RPO -- Recovery Point of Object	What is the required recovery Point of Object	It must be based on SaaS product Provider. There is no Physical DR required.
14	-	-	-	RTO -- Recovery Time of Object	What is the Recovery Time of Object	It must be based on SaaS product Provider. There is no Physical DR required.
15	-	-	-	Data Archival Policy	What is the current data archival policy	It must be based on SaaS product Provider. There is no Physical DR required.

- 3) All other terms & conditions of the tender document remain unchanged.
- 4) All participating bidders are requested to submit/upload the seal & signed copy of this Pre-bid MOM along with un-priced bid as their acceptance.

Digitally signed by TANVEER JALAL
Date: 2026.09.03 17:13:12 IST
Location: eProcurement System for
Central PSUs